



## **Havelock Infant and Junior School**

*Part of the Montsaye Community Learning Partnership*

**Havelock Street, Desborough, Kettering, Northants NN14 2LU**

**Executive Head Teacher: Ann Davey BA (Hons)**

**Telephone No: 01536 760361**

**Email: [head@havelock-inf.northants-ecl.gov.uk](mailto:head@havelock-inf.northants-ecl.gov.uk)**

24<sup>th</sup> September 2018

Dear Parent/Carer

Thank you for your support and condolences sent to both Mrs McKellar's family and to colleagues at school; your care and understanding is helping us through a very difficult time as a school community.

Many people have been asking if there is anything that can be done to support the family moving forward and have asked if donations would be welcomed. Having spoken with Mr McKellar he would very much appreciate this at such a challenging time for the family. As a school we are creating a memory book with the children and will also be establishing a memoriam in the school grounds so that Mrs McKellar will always be remembered. In addition we will be holding a service in school for all children and staff in order to share our memories.

Mrs McKellar's funeral is to be held on Friday 5<sup>th</sup> October at 12.00 at Kettering Crematorium – the majority of the staff from Havelock Junior School would like to attend. In consultation with the Governing Body and the Trust Board of the Montsaye Learning Community Partnership it has been decided that Havelock Junior School will close on this day to allow staff to come to terms with their grief. We thank you for your understanding at this devastating time.

If you would like to make donations for the family please let the office have them in a sealed envelope marked for the McKellar family.

Thank you as always for your support.

Ann Davey  
Executive Head Teacher

### **Vision**

Havelock Schools: unlocking the door to lifelong learning; a place where everyone is inspired to reach their full potential



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