

The Havelock Schools Newsletter

10/09/2018

Dear Parents/Carers,

May we take this opportunity to welcome you all to the beginning of a new school year and may we offer a special welcome to those of you who are just beginning a new association with our schools.

As always there is a lot of information to take on board at this time of year so please keep a copy of this letter to refer back to. If there is anything you are unsure of please don't hesitate to ask.

Each year group send out a curriculum newsletter at the beginning of each term with important news and dates for children in that year group during that term and the joint schools website is always available to refer to:

<http://havelockschools.org.uk/>

Reading Weeks

On the 3rd and 4th week of every term the schools hold 'Reading Weeks' to celebrate and promote the importance of reading, these run on consecutive weeks and parents/grandparents are invited in to read with their children at the end of the day in both schools at 3pm.

Infant School Monday 24th – Friday 28th September (**Not Yr R this term and the children are still settling in**)

Junior School Monday 1st – Friday 5th October

Infant School Reading Weeks:

W/C 12th November, 21st January, 4th March, 29th April, 17th June

Junior School Reading Weeks:

W/C 19th November, 28th January, 11th March, 6th May, 24th June

Could we please ask you to ensure that pre-school children are encouraged to sit with you quietly and join in the reading experience with their elder siblings; this will both help their learning and development and ensure that other readers are not disturbed. We thank you as always for your support.

In addition to this we also invite parents of Years R - 3 in to read with their children on a weekly basis. At the Infant school we invite you in every Tuesday morning between 8.50am and 9.00am. In Year 3 we invite you in each Friday afternoon at 3pm.



More about reading, writing and homework

As always reading is a major priority for children of all ages. We aim for all of the children at Havelock Infant School to be reading confidently by the time they move on to the Junior School. We ask you to practice reading for 10 minutes each night at home with your children in both schools. Supporting your child to read doesn't stop when they can decode the words please continue to read with your child each night and ask them questions about the books they are reading to support their comprehension. This helps your child to practice all the skills that they are learning every day at school which will enable them to master the skills of reading; 'practice' certainly does 'make perfect'. Both schools will be sending homework home each week on a Thursday evening which should be completed and returned to school by the following Tuesday. At the Infant school we will also be sending handwriting sheets home each week for your children to complete to enable you to support your children to develop a neat handwriting style early on so that this can continue as they move up the schools. There are lots of useful tips in the front of your child's Home School Link Book.

Listed below are several websites which your child may also like to use to help their learning:

www.phonicsplay.co.uk

www.crickweb.co.uk/ks1literacy

<http://www.bbc.co.uk/schools/wordsandpictures/>

https://www.youtube.com/channel/UC7sW4j8p7k9D_qRRMUsGqyw

www.oxfordowl.co.uk

www.bbc.co.uk/schools/wordsandpictures

www.tutpup.com

www.tes.com/teaching-resources/shop/TESiboard

www.topmarks.co.uk/english-games/7-11-years/reading

www.everyschool.co.uk/english-key-stage-2-comprehension

As always the schools website offers a wealth of support so please visit to find out more:

<http://havelockschools.org.uk/>



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Keeping your children safe

We kindly ask you to keep your children under close supervision while waiting on the school playground at the beginning and end of the day. Accidents can very easily happen if children are allowed to climb on the walls and seats and run up and down the ramps and steps. Please could you also remind your children that the yellow lined areas on the Infant School playground are out of bounds as is the castle and quiet area before and after school. Could you also remind them to walk bikes and scooters across the playground and not ride them during these busy times. We understand that as the children move into year 5 and 6 they are increasingly likely to come to school by themselves. We kindly ask you to remind your children that the behaviour code still applies at this time in the morning. If your child needs repeated reminders how to behave before school we will ask you to accompany your child to school. We thank you for your co-operation in this matter.

For reasons of safety both sites are secure during the school day. At the Infant School all doors, except the main entrance, are locked during the school day. All doors from the entrance area are also locked. Should your child need to arrive late for any reason it is essential they are handed over personally to the office staff and are not left unaccompanied in the lobby area. If you are still in school at 9am when the doors are locked we kindly ask you to leave by the main entrance in KS1 or you are seen out by an adult in Reception. This will help us to ensure that the doors remain shut until playtime in order to keep the children safe. At the Junior School the gates are locked once the children are in. If you arrive late please buzz on the gate to be let in and bring your child to the office to get a late card.

The safety of the children in our care is paramount throughout the day. With this in mind we ask you not to come to the fence and gates during play and lunchtime. It can be very unsettling for the children, and staff can never be sure of who may be a potential threat to their safety. If you do need to pass a message to your child during the school day, please do so through the school office.

Also please be aware we do have children with severe nut allergies in school so we kindly ask you not to send nut products into school with packed lunches.

Child Protection Procedures

All children have a right to grow up and learn in a safe and secure environment. If we have any concerns about a child's safety we will speak to you as parents in the first instance. Often by talking things through the concerns that have been raised are explained or further support is arranged and we move forward from there. Very occasionally we have concerns raised that we may feel, by talking directly with you, could put the child at risk. In some instances these cases are then referred so Social Services. This procedure enables us to protect children at risk and we make no apology for taking the attitude that where there are grounds for suspicion it is better to be safe than sorry.

Values

The following values are a main part of the school ethos and are promoted throughout both schools each term:

- Autumn 1 Love
- Autumn 2 Cooperation
- Spring 3 Honesty
- Spring 4 Tolerance
- Summer 5 Kindness
- Summer 6 Trust

We focus on each value through assemblies and the Personal Social Health Education curriculum to teach a rounded understanding. As a school community we demonstrate and promote each value during class times, playtimes, lunchtimes, after school clubs, school trips and time at home. We would appreciate it if you could also focus on these values at home in order to further consolidate the children's learning.

Volunteers in School

We encourage parent volunteers to come and help in school. Watch out for a separate letter coming out shortly or alternatively if you are interested in finding out more about helping in either school please contact Miss Allen via the school office.



Used Stamps and Empty Ink Cartridges & Clothes Bank

Please save any old stamps and empty ink cartridges which all help to gain a little extra income for the school. Our recycling bank is popular for all those clothes your child has outgrown too.

Jewellery

Please ensure that your child does not wear jewellery in either school including friendship bracelets or charity bands. The only earrings permitted are studs and we kindly ask that these are removed on PE days. It is both school and county policy that children wearing such items will be asked to remove them during PE lessons. If your child is wearing earrings on PE days please expect a phone call from the school office to ask your permission for us to remove them, if your child is not able to do so themselves, so that your child can join in. Can we also remind you that younger children at the Infant School should not be wearing watches during school time, as they are easily mislaid or broken. As the children are older we encourage them to take increasing responsibility and when they go to the Junior School they are permitted to wear watches. Thank you for your cooperation in this matter.

Uniform

We kindly ask for uniform to be ordered online where possible from ksschoolwear.co.uk - if this is not possible please pick up a form from the office; upon delivery we will ensure the order goes home with your child. As we approach the colder months please make sure that your child is wearing sensible shoes to school with closed toes and either laces or velcro. Delivery to the school is FREE.

Road Safety

Please make sure you park safely when bringing your children to school or picking them up at the end of the day. Children should not be dropped off in the middle of the road and cars should not be parked on the zig-zag lines. PCSOs visit regularly and have the ability to fine offenders.

Medicines

If your child is well enough to come to school but needs to complete a course of medicine please ask at either of the school offices. All medicines must be delivered to and collected from the office personally by parents.

Head Lice

As you are no doubt aware head lice are a necessary evil in schools. We would like to take this opportunity to remind you of the school's role in the management of Head Lice and Parent/Carer responsibilities.

Role of the School

- If a member of the school staff suspects that a child has head lice, the school will contact the parent/carer to assess their child as soon as is practicable so that the child can be treated
- No formal reports are held of infestation and any verbal reports are treated with sensitivity and confidentiality
- If symptoms persist the school will advise concerned parents to seek the professional advice of the School Nurse, the GP, or the local pharmacist
- Offer a leaflet to all New Parents and display preventative measures leaflet in the lobby

Responsibilities of Parents / Carers

- To be aware of and follow the school's head lice management policy
- To comb / brush their own and their children's hair routinely to help identify a head lice infection / infestation at the earliest possible stage.
- To inspect hair for head lice regularly i.e. once a week
- To promptly treat (at the same time) any members of the family who have head lice infection / infestation (has living, moving lice present).
- Only use insecticides as treatment when an infection / infestation is present – and NEVER as a preventive measure.
- To contact the School Nurse / Health Visitor / GP / practice nurse or pharmacist if advice and support is required.

Dogs

For reasons of health and safety dogs must not be brought onto the school premises, whether they are carried or on leads, we thank you for your support in this matter.

Contact with Staff

There will be times when you will wish to contact your child's teacher. We kindly ask you to do this at the end of the day rather than the beginning, when staff are busy settling their classes. Should you need to make urgent contact, or wish to make an appointment please do not hesitate to contact the school office.

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Named Clothing

Please could you ensure that all items of clothing are clearly marked with your child's name. In this way any mislaid items can be easily returned.

Lunches



As you may well be aware all infant aged children are now eligible for free school meals. We are delighted that most of Year 1 and Year 2 are taking up the offer and thoroughly enjoying their school dinners provided by Kingswood Catering. Kingswood also provide school dinners at the Junior School so if your child would like to have school dinners please visit the Kingswood website www.kingswoodcatering.co.uk selecting the appropriate school from the drop down menu, or speak to the school office for more information.

If you are in receipt of Income Support, Income-based Job Seekers Allowance or child Tax Credits you are eligible for both free school meals and further benefits for your children. Please make sure that you have registered online via the Northamptonshire County Council website. We will then be informed of your entitlement and will be in contact with you to ensure that your children receive all the benefits they are entitled to including support for after school clubs and trips. If you are unsure if this applies to you or have any further questions please call into either of the school offices. All details remain strictly confidential.

Keeping Informed

Whole school and curriculum newsletters are sent out each term with weekly updates in between. These come to you either via email or bookbags depending on your preference. Our website: havelockschools.org.uk contains up to date information including our school calendar which is updated daily, it also includes copies of all newsletters. There is a notice board for parents situated outside reception year entrance at the bottom of the ramp, and by the Infant School front door to help keep you up to date, with all the latest newsletters and other important information. The main infant playground board is being revamped, please watch this space! The junior noticeboard is situated by the Junior School main office door. We also send texts regularly to remind you of up and coming events. If in doubt please ring either of the school offices who are happy to help you.

For your information parentmail is no longer our provider, we have moved all communication to T2P in line with the Infant school.

Governor's Thank You

A new academic year dawns and the Governors would first like to extend their sincere thanks to staff and pupils for successes achieved last year. Throughout the year we were pleased to recognise many achievements and the end of year results provide more to celebrate – in terms of progress at KS1 and attainment at EYFS, phonics and KS2. We recognise these achievements are the result of high quality contributions from every single person involved in the life of the school and I am sure parents will agree that we can be proud of what has been achieved.

We are confident that the Havelock schools will continue to achieve success this year – but in more challenging circumstances. School budgets are coming under increasing pressure nationally and we face the same issues. We will of course keep parents fully informed of any impact these pressures create here at Havelock.

We have been pleased to welcome two new parent governors in the last year – Ben McLauchlan and Esther Shackell. They will be joined by a new parent governor recently appointed following the invitation to stand for a vacancy created by the departure of Lisa Hutchinson. The new parent governor is James McGill.

James will attend his first meeting in October when we will also be electing a new Chair of Governors following the retirement of Paul Burnett.

*Hannah Henry
Vice Chair*

Term Dates - Academic Year 2018-2019

Term 1	Training Day Training Day Re-open to pupils Close	Monday Tuesday Wednesday Friday	3 September 2018 4 September 5 September 19 October
Term 2	Training Day Re-open to pupils Close	Monday Tuesday Friday	29 October 30 October 21 December
Term 3	Training Day Re-open to pupils Close	Friday Monday Friday	4 January 2019 7 January 15 February
Term 4	Re-open to pupils Close	Monday Friday	25 February 5 April
Term 5	Re-open to pupils Bank Holiday Close	Tuesday Monday Friday	23 April 6 May 24 May
Term 6	Re-open to pupils Close Training Day	Monday Friday Monday	3 June 19 July 22 July

Parent Consultative Group

The Parent Consultative Group has become an important feature of both schools. We have a group of parents who represent the interests of the children at the Havelock Schools; at the beginning of the year we look for new representatives from each class. These people meet with members of the Strategic Team to share ideas each term. If you would like to take on the role of representing the views of parents in your child's class please fill in and return the attached form by Friday 21st September. If more than one person in the class is interested we will ask parents in the class to take a vote. In order to ensure that all groups of parents are represented we will also be asking people to join the group this year.

Ann Davey
Executive Head Teacher

Parent Consultative Group (to be returned by 21st September)

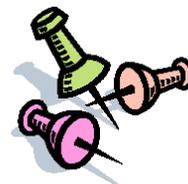
I would like to act as class representative on the Parent Consultative Group

Your name

(Child's name) Class

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Havelock Calendar...



Autumn Term 1

Thursday 20 th September	HIPA/Raisers AGM and meeting – all welcome 6.30pm
W/C 24 th September	Infant School reading week
W/C 1 st October	Junior School reading week
Monday 1 st October	Infant School Harvest Festival United Reform Church 2pm
Wednesday 3 rd October	Yr 3/4 Harvest Festival United Reform Church 2pm
Friday 5 th October	Yr 5/6 Harvest Festival United Reform Church 2pm
Tuesday 9 th October	Parents Evening both schools 5.30-8pm
Thursday 11 th October	Parents Evening both schools 3.30 – 6pm
Wednesday 17 th October	Open evening for prospective Reception 2017 parents 7pm
Friday 19 th October	Mufti day both schools/close for half term
Monday 29 th October	Training day
Tuesday 30 th October	Schools re-open to children

Autumn Term 2

W/C 5 th November	Parents invited to join learning in school
Wednesday 7 th November	Individual/Family photos Infant School
Friday 9 th November	Yr R Theatre trip
W/C 12 th November	Infant School reading week
Thursday 15 th November	Individual/Family photos Junior School
W/C 19 th November	Junior School reading week
Friday 30 th November	Schools Open Day
Christmas Concerts	Held in school halls unless otherwise stated
Thursday 13 th December	Yr 2 dress rehearsal AM (Baptist Church)
Friday 14 th December	Yr R dress rehearsal PM
	Yr 1 dress rehearsal AM
	Y4 dress rehearsal AM
	Y3 dress rehearsal PM
Monday 17 th December	Yr 1 performance AM
	Yr 5 dress rehearsal AM
	Yr R performance PM
	Yr3 performance PM
	Yr 4 performance PM (URC)
Tuesday 18 th December	KS1 and KS2 visit to the pantomime
	Yr R performance AM
Wednesday 19 th December	Yr 2 performance AM (Baptist church)
	Yr 3 performance AM
	Yr 6 Dress Rehearsal AM (URC)
	Yr 1 performance PM
	Yr 5 Performance PM
Thursday 20 th December	Yr 5 Performance AM
	Yr 2 performance PM (Baptist church)
	Yr 6 Performance PM (URC)
Friday 21 st December	Christmas parties Yr R/1/2 children come in party clothes
Friday 21 st December	Junior School children mufti day bring games to play

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Spring Term

14th January

W/C 21st January

W/C 28th January

Tuesday 5th February

W/C 11th February

Tuesday 26th February

W/C 4th March

Tuesday 5th March

Wednesday 6th March

Thursday 7th March

Friday 8th March

W/C 11th March

Friday 5th April

Summer Term

W/C 29th April

Tuesday 30th April

Thursday 2nd May

W/C 6th May

W/C 13th May

Friday 17th May

Friday 24th May

Thursday 13th June

W/C 17th June

W/C 24th June

Tuesday 25th June

Tuesday 25th June

Wednesday 26th June

Thursday 27th June

Friday 28th June

Monday 8th July

Friday 12th July

Monday 15th July

Tuesday 16th July

Wednesday 17th July

Wednesday 17th July

Thursday 18th July

Thursday 18th July evening

Mid-year reports to parents

Infant School reading week

Junior School reading week

9am NSPCC Internet Safety meeting for parents Junior School hall

Parents invited to join learning in school

Yr 6 SATs information evening

Infant School reading week

Junior School class photos

Infant School class photos

World Book Day – Bedtime Story theme

Visiting Theatre to both schools

Junior School reading week

Infant School Easter Bonnet Parade

Infant School reading week

Parents evenings 5.30 – 8pm

Parents evenings 3.30 – 6pm

Junior School reading week

Yr 6 SATs week

Schools Open Day

Infant School Summer Festival PM

Yr 2 SATs information sessions 3.30pm in classrooms

Infant School reading week

Junior School reading week

Year 3/4 Sports AM

Year 5/6 Sports PM

Yr 1 sports AM

Yr R Sports AM

Yr 2 Sports AM

Transfer Day

3.30pm Meet your child's new teacher

Reports out

Yr 2 Performance PM

Yr 2 Performance PM

Year 6 Dress rehearsal PM

Year 6 Performance PM

Leavers Disco