THE HAVELOCK SCHOOLS
ACCESSIBILITY PLAN
February 2021

OBJECTIVE	ACTION	LEAD PERSON	MONITORED BY	COST/TIME	COMPLETION DATE	SUCCESS CRITERIA
Physical Accessibility						
Ensure all users know that the site is fully wheelchair accessible with help	Refer to this in both newsletter and specific events for both schools	EHT/SBi	F&P Committee	Time to include text	Ongoing	All users aware
The outdoor play area at the infant school and the outdoor classroom at the Junior school is being developed to ensure increased outdoor access for children of all abilities	School and HHH continuing to raise money in order to develop outdoor space around both school sites Y1 quiet/activity area- now complete- under responsibility of Y1 Lead to update as required. Castle- all walkways replaced- new fencing as required- use of rubber crumb to enable use for damp days etc- non slip Outdoor classroom has access ramp for wheelchair access	SBi/EHT	F&P Committee	Ongoing as further areas are developed		Increased areas of playground accessible to all
Access to the Curriculum						
Ensure that learning is well differentiated to enable access for all pupils	Training to ensure all children's needs catered for in class through training with outside agencies	SB	S and I Committee	SM time	Dev 2022	Reduced number of exclusions
Continue to implement new behaviour guidelines to ensure that all children are enabled to follow expected codes of behaviour	SLT to look at alternative behaviour systems and review as required.	KD/ST	S and I Committee	SLT time	On going	Restorative behaviour system with a reduced number of behaviour sanctions

To make reasonable adjustments to learning and the learning environment to maximise inclusion	Reasonsable adjustments policy will be in place and staff will ensure changes are made	SB	S and I Committee	N/A	Ongoing	Staff will work in liaison with the SENCo to ensure reasonable adjustments will be made to allow access to the curriculum and learning envirnoment
Ensure access to first aid training for vulnerable groups eg diabetes, epipen to allow full inclusion	Training from school nurses offered in a timely fashion and at suitable times to allow staff to access	JA	EHT	Training time	Ongoing	Staff fully trained to support children
Access to information						
To ensure all parents are supported to access information according to need	Support families who can't read to access information using by school office staff	SB	S and I	Time to support	Ongoing	Parents feel fully supported in a variety of ways and are clear about to access support
To ensure all parents receive communication from school to suit needs	Continue to offer information in a variety of ways eg text, letters, weekly new, website	SB/EHT	EHT (School survey)	Time to coordinate communication	Ongoing	Parents are satisfied with communication – stakeholder survey
To ensure parents know how to communicate the needs of their children with such things as SEN and Health care needs/concerns	Ensure parents know the staff responsible for different elements of care such as medical needs/educational needs	SB/JA/FSW	SB/JA	Time to coordinate communication and offer support	On going	Parents will be given appropriate support for their children's needs
To ensure information meets the individual needs of all pupils by adapting formats e.g. Large print Braille Pictorial / symbolic representations	Ensure needs of all pupils are understood. Purchase alternative resources to support these needs as advised by external professionals.	SB	S and I committee SENDCo	As defined by individual plans	On going	Pupils have access to curriculum information and all other school information in a format that meets their needs
Ensure signage is suitable for non-readers, is clear and well situated	Audit signage in and around school and adapt to pictorial/symbolic where appropriate.	Office staff	S ad I committee	New signage costs Staff time to prepare new signs	On going	Pupils are able to navigate the school regardless of any disability